

Richard A. Green Collection

These documents were passed to St. John's Church from the estate of the late Richard A. Green in 2024.

Loose items: stored in C2A box 32 along with residual documents below marked "GC".

- Scrapbook of newspaper clippings and photographs, many relating to St. John's – 1940s to early 1950s
- Scrapbook of photos of churches including UK. Article by Canon Greenwood regarding the centenary of Melbourne and the marriages of Batman and Fawcner at St. John's – likely 1933 before Greenwood was a canon.
- Scrapbook – newspaper clippings about Launceston churches etc – Grammar, Trinity Mission Hall Inveresk, St. Mark's Deloraine farewell dated 1952, Anglican clergy conference photo of assembled clergy (undated), various church photos and postcards, historical news clipping articles evidently much older than the 1952 date.
- Wippell & Company Ltd catalogue no. 147 of church furniture London & Manchester – likely 1930s
- Memo book listing pew holders. Includes allocated pews in north and south galleries, so pre-1938 when those galleries were demolished.
- Packet of 10 postcards with photos of the construction period of St. John's – 1901-1911. 7 copies of an earlier SW view, 3 of a later SW view and 1 of NW view. Likely circa 1908.

Notes about distribution: *A very substantial amount of the contents of the Green collection consists of documents and correspondence which should always have been held by the church, but which had remained with the Greens because of their roles as wardens. These have been moved to the relevant boxes of correspondence and added to the Index of Correspondence. They are marked on reverse with the source, eg "GC 1", which indicates they came from the folder of that number – contents listed below in their original order.*

Some items do not meet the criteria for inclusion in the All Saints Collection, and have been left together in the ongoing Green Collection.

2. Folder with some early correspondence as well as drawings and designs for St. John's, including:

ITEM	CREATOR	NOTES	DATE	GC	DEST.
Drawing	Corrie & North	Early Corrie & North concept for St. John's with very tall spire (and stages of construction)	1/6/1890	1	Large format box
Drawing	Alexander North, architect	Later design for St. John's closer to the actual outcome but with large central and western towers.	18/3/1924	1	Large format box
Drawing	J.R. Cohen - surveyor	Glebe plan 1951 x 2	21/3/1951	1	Series GL (Glebe) 1848-1913
articles of agreement	Wardens and tenants	Glebe land development agreement	11/12/1872	1	Series GL (Glebe) 1848-1913
list	wardens	Seat holder list during incumbency of Revd Browne (his family has a pew)	1/6/1848	1	Series 1 C2A box 1 1C-097a
letter	Trustees of diocese to wardens	regarding resolution to build a parsonage	12/7/1878	1	Series 1 C2A box 1 1G-041a
resolution	Diocesan Synod	Agreeing to sale of portion of glebe land to Launceston and Western Railway	19/1/1869	1	Series GL (Glebe) 1848-1913
letter	Grammar School to wardens	Request to rent church land for playground	9/1/1872	1	Series 1 C2A box 1 1G-041b
letter	wardens	Acceptance of tender of Mr D. Scott to build parsonage	5/7/1878	1	Series 1 C2A box 1 1G-041c
receipt	Wardens	Acknowledging payment from Launceston and Western Railway for the transfer of land - Glebe	15/10/1872	1	Series GL (Glebe) 1848-1913
brochure	Building committee	Early design for extension of St. John's – mass-circulated with list of committees	1/6/1895	2	Series 1 C2A box 2 1K-005a
drawing	Land grants/titles	Extracts (2) from land grants/titles showing church property, Grammar School and block on corner of George and Frederick St. Dated March 1909 and stamped 1936, 1937 and 1938 – originally related to mortgage of land to fund building project, but also used for sale of corner block on which townhouses were built in the late 1930s.	22/3/1909	2	Series 1 C2A box 18 2COR-043G
drawing	Land grants/titles	Showing entire block (George, Frederick, St. John, Elizabeth Sts) "reserved for Church of England" and names of trustees. Pre-dates the granting of separate title to Grammar School. Circa 1850	1/6/1850	2	Series 1 C2A box 18 2COR-043G
clipping	<i>Examiner</i> newspaper	Article about opening of new nave	21/11/1938	2	C2A box 32 GC
clipping	<i>Examiner</i> newspaper	Article by Alex North about the design of St. John's.	21/11/1938	2	C2A box 32 GC
clipping	<i>Examiner</i> newspaper	Photos showing procession and congregation for opening of nave	21/11/1938	2	C2A box 32 GC
Letter	Wardens to Alexander North	Responding to North's proposals for next stage, and asking for basic concept drawings	25/10/1923	2	C2A box 18 2COR-006G
letter	Alexander North to wardens	Proposed design for Ernest Whitfield memorial gates incl drawing	25/2/1924	2	C2A box 18 2COR-006C
letter	Alexander North to wardens	Proposal to retain original walls in nave enlargement	31/3/1924	2	C2A box 18 2COR-006D

letter	Alexander North to wardens	Further discussion of nave redevelopment, comment re deteriorating stonework of stage 1, whether church needs a spire etc	31/3/1924	2	C2A box 18 2COR-006E
letter	Alexander North to wardens	Proposals for carvings for church interior where blocks have been left uncarved for future work [some still never completed in 2026]	5/7/1935	2	C2A box 18 2COR-043B
letter	Alexander North to wardens	Re the challenges of using Tasmanian designs for carvings	2/11/1935	2	C2A box 18 2COR-043C
letter	Alexander North to rector	Costings and design aspects for nave redevelopment	25/9/1937	2	C2A box 18 2COR-043D
Specification	Alexander North	Specification, design details and drawings for roof of chapel, St. John's	21/9/1938	2	C2A box 5 SP-006B
List	Drawings of Alex. North	List of 14 drawings returned to Alexander North from St. John's and 2 items "we have not got this dwg" – related to carving designs	4/4/1938	2	C2A box 18 2COR-043E
plan	Unknown source	1/32" block plan showing St. John's land and buildings (after sale of block at corner of Frederick & George Sts)	8/10/1938	2	C2A box 18 2COR-043F
Plan	Lands & Surveys Dept	Traced drawing of Glebe lands with names of original grantees (trustees) and adjoining streets/titles (date uncertain)	30/6/1933	2	C2A box 37 GL-056A

3. Folder with drawings and documents:

Letter	Trustees of G.M. Beck Estate to wardens	Interest bequeathed to St. John's Church	1/9/1954	3	Bequests folder C2A Box 23
Letter	Trustees of G.M. Beck Estate to wardens	costs of estate management	10/4/1957	3	Bequests folder C2A Box 23

4. Folder with drawings and documents:

Letter	Hinman, Wright & Manser	Requesting written permission to carry out improvements on leased Glebe land	2/12/1958	4	C2A box 37 GL-125A
Lease	Trustees of Church of England	Hinman, Wright & Manser lease of glebe lands	18/8/1955	4	C2A box 37 GL-105A
Lease	Trustees of Church of England	A.E & R. Armstrong lease of glebe lands	27/7/1954	4	C2A box 37 GL-099A
Letter	Warden Cookman to Ritchie & Parker, Alfred Green & Co	Querying assessed value of Glebe lands	31/10/1958	4	C2A box 37 GL-124A
Letter	Warden Cookman to Ritchie & Parker, Alfred Green & Co	Details for renewal of Glebe lease to be forwarded to new Property Committee	7/8/1958	4	C2A box 37 GL-123
Record card	Ritchie & Parker, Alfred Green & Co	Glebe lease rentals received	1/2/1952	4	C2A box 37 GL-083A
Letter	Shields, Heritage Stackhouse & Martin	To Ritchie & Parker, Alfred Green & Co conveying offer from HW&M to purchase Glebe land	25/5/1954	4	C2A box 37 GL-099B
letter	A.E. Armstrong to wardens	Relinquishing right to use lands now leased to HW&M	8/2/1952	4	C2A box 37 GL-086A
letter	Wardens to Ritchie & Parker, Alfred Green & Co	Thanking for work on arranging new lease to HW&M	8/5/1958	4	C2A box 37 GL-118
letter	Keith Darcey – valuer to Ritchie & Parker, Alfred Green & Co	Assessing value of land leased to HW&M	29/4/1957	4	C2A box 37 GL-111A
lease	Trustees of Church of England	Hinman, Wright & Manser lease of glebe lands	7/3/1957	4	C2A box 37 GL-109A
lease	Wardens of St. John's Church	Hinman, Wright & Manser lease of glebe lands	1/10/1924	4	C2A box 37 GL-055A

5. Folder with drawings and documents:

Letter	Aust. Performing Right Assoc.	Indicating a licence is required for performances in St. John's Hall	10/2/1956	5	C2A box 18 3COR-005C
Letter	Warden Cookman to R.M. Green	Re need for A.P.R.A. licensing relating to St. John's Hall	14/2/1956	5	C2A box 18 3COR-005D
Letter	Warden Cookman to R.M. Green	Re A.P.R.A. licensing relating to St. John's Hall	11/10/1956	5	C2A box 18 3COR-005E
Letter	Aust. Performing Right Assoc.	Fees relating to St. John's Hall	4/7/1956	5	C2A box 18 3COR-012a
Licence	Aust. Performing Right Assoc.	For performances in St. John's Hall	1/12/1956	5	C2A box 18 3COR-012B
letter	Aust. Performing Right Assoc.	Licensing relating to St. John's Hall	15/8/1956	5	C2A box 18 3COR-012C
letter	Aust. Performing Right Assoc.	To Ritchie & Parker, Alfred Green & Co – future corr. will go to wardens	3/1/1958	5	C2A box 18 3COR-012D

6. Folder with drawings and documents:

Lease	Trustees of Church of England	A.E & R. Armstrong lease of glebe lands	5/9/1952	6	C2A box 37 GL-072A
lease	Wardens of St. John's Church	Percy Edward Johnson lease of glebe lands	1/10/1924	6	C2A box 37 GL-072B
lease	Wardens of St. John's Church	Percy Edward Johnson lease of glebe lands (hand-written version)	1/10/1924	6	C2A box 37 GL-072C
lease	Trustees of Church of England	William Joseph Southerwood lease of glebe lands	1/4/1918	6	C2A box 37 GL-055D

7. Folder with drawings and documents:

brochure	Parish Church of St. John Launceston	Includes brief history – published circa 1945	1/7/1945	7	C2A box 32 GC
booklet	Vestries Act 1934	Synod document	21/9/1934	7	C2A box 32 GC
note	Ritchie & Parker, Alfred Green & Co	Indicating documents held by the firm related to St. John's Mission House – deed book 111, p66, deed box St.	Undated 1/7/1937	7	C2A box 18 2COR-042A
drawing	Plan – perhaps from state records	Plan/map showing city block including St. John's, hall, rectory, tennis courts, Grammar School	12/4/1937	7	C2A box 18 2COR-036A
plans	Frank Heyward, architect	Plans for pair of semi-detached 2 storey townhouses for St. John's Church	20/8/1934	7	C2A box 18 2COR-023C
plans	Frank Heyward, architect	Plans (alternative) for pair of semi-detached 2 storey flats for St. John's Church	20/8/1934	7	C2A box 18 2COR-023D

8. Folder with drawings and documents:

drawing	Plan – roads in glebe area	Detail of intersection of Racecourse Cres with Henty (sic) St	28/9/1944	8	C2A box 37 GL-061C
drawing	Lands Titles Office	Facsimile - Details of land grants in glebe area	22/7/1865	8	C2A box 37 GL-061D
article	Examiner newspaper	Outlining damage to embankment at Glebe Farm caused by very high tides	15/5/1947	8	C2A box 37 GL-061D
drawing	St. John's Church	Hand-copied map of Glebe lands likely ca 1927	18/1/1937	8	C2A box 37 GL-057A
letter	H.R. Jones to Ritchie & Parker, Alfred Green & Co	Advising not to sell portion of Glebe land west of railway line	11/8/1922	8	C2A box 37 GL-055E
report	Wardens of St. John's	Annual wardens' report and balance sheets for 1926	5/3/1937	8	C2A box 32 GC

9. Folder with drawings and documents:

letter	Diocesan registrar to Archdeacon Sutton	Attached report from D.M. Chambers, Church Advocate, on proposal by City Council to acquire Holy Trinity land (glebe?) for recreational areas.	20/11/1956	9	C2A box 37 GL-107A
letter	Rector to R.M Green, Ritchie & Parker, Alfred Green & Co	Endorsing opinion of D.M. Chambers re acquisition of glebe lands for recreational areas. Proposal affects St. Andrews, Holy Trinity and St. John's lands.	22/11/1956	9	C2A box 37 GL-107B
booklet	Tasmanian Government	Town and Country Planning Act 1944	22/11/1956	9	C2A box 37 GL-107C

10. Folder with drawings and documents:

photo	St. John's Church exterior	Pre-1901 (circa) – old chancel still visible	1/7/1890	10	C2A box 32 GC
photo	St. John's Church interior	Showing sanctuary and Soldiers Memorial Reredos (date circa)	1/7/1920	10	C2A box 32 GC
brochures	Parish Church of St. John Launceston	Includes brief history – published circa 1955 (and earlier and later versions)	1/7/1955	10	C2A box 32 GC
Brochure	Parish Church of St. John Launceston	Includes brief history – published 1940 (rare "landscape" format)	1/7/1940	10	C2A box 32 GC
leaflet	St. John's Church	The Organ of St. John's Church circa 1963	1/7/1963	10	C2A box 32 GC
leaflet	St. John's Church	Weekly Bulletin – services, prayers, events	16/3/1975	10	C2A box 32 GC
Order of service	St. John's Church	Dedication of St. John's Parish Centre and Garden of Remembrance	16/3/1975	10	C2A box 32 GC
leaflet	St. John's Church	"Our Heritage" – promoting "thanksgiving service" for financial gifts – pay for Parish Centre debt, possible Old Age Units et	20/4/1975	10	C2A box 18 3COR-020C
letter	St. John's Church	Circular inviting financial pledge – fill in and return	5/7/1957	10	C2A box 18 3COR-007A
letter	St. John's Church	Circular for Planned Giving Programme, 1971	30/6/1971	10	C2A box 18 3COR-018A
letter	St. John's Church	Circular inviting financial pledge – fill in and return	29/6/1960	10	
letter	St. John's Church	Circular inviting financial pledge – fill in and return	19/12/1961	10	C2A box 18 3COR-015C
letter	St. John's Church	Circular inviting financial pledge – fill in and return	27/6/1961	10	C2A box 18 3COR-015E
letter	St. John's Church	Circular inviting financial pledge – fill in and return	3/10/1961	10	C2A box 18 3COR-015D
letter	St. John's Church	Circular inviting financial pledge – fill in and return	16/4/1962	10	C2A box 18 3COR-015B
Order of service	St. John's Church	Dedication of Processional Cross and Bombarde Stop (organ)	16/3/1961	10	C2A box 32 GC
circular	St. John's Church	Family Film Night – at home of Bill & Lesley Donaldson	29/9/1974	10	ASJ2024.74
brochure	St. John's Church	"Canvass" (programmed giving) document (circa 1968)	1/7/1968	10	ASJ2023.28
Order of service	St. John's Church	Memorial Service for the late Harold Holt – Prime Minister of Australia	22/12/1967	10	C2A box 32 GC
Order of service	Diocese of Tasmania	Diocesan Sunday service (circa 1968)	1/7/1968	10	ASJ2024.74
Order of service	St. John's Church	Service for 160 th Anniversary of St. John's Church	15/12/1985	10	ASJ2024.74
article	H. Stancombe and E. Ratcliffe	History of St. John's Church History circa 1980	1/7/1980	10	C2A box 32 GC
article	W.F. Ellis	Extracts from "Introduction to Surgical Anaesthesia in Van Diemen's Land" – W.E.L. Crowther – notes on St. John's and other early buildings circa 1980	1/7/1980	10	C2A box 32 GC

11. Folder with drawings and documents:

report	wardens	Churchwardens' report 1912	31/1/1913	11	C2A box 32 GC
report	wardens	Churchwardens' report 1916	30/1/1917	11	C2A box 32 GC
report	wardens	Churchwardens' report 1917	29/1/1918	11	C2A box 32 GC
report	wardens	Churchwardens' report 1918	28/1/1919	11	C2A box 32 GC
report	wardens	Churchwardens' report 1919	28/1/1920	11	C2A box 32 GC
Order of service	All Saints St. Kilda	Opening and dedication of new organ	12/10/1924	11	C2A box 32 GC
Brochure	Norman Beard Ltd Organ Builders UK	Photographs of organs built by Norman Beard Ltd with some technical and cost description	30/6/1912	11	C2A box 20 OC-046B
Memos	Green	Notes for meetings relating to St. John's – likely as churchwarden	1/6/1918	11	C2A box 32 GC
Receipts	Misc	"duplex" giving receipts 1935	30/9/1935	11	C2A box 18 2COR-024B
letter	wardens	Annotated draft letter for restoration appeal	31/10/1982	11	GC1929
Report	G.F. Hopkins– organ builder	Condition of existing organ and proposed improvements with estimated costs	17/2/1914	11	C2A box 20 OC-050A
estimate	G.F. Hopkins– organ builder	List of works proposed for organ improvement with some costings – running sheet of costs	31/1/1921	11	C2A box 20 OC-053B
report	G.F. Hopkins– organ builder	Expenditure and works on organ 1913-1922	30/6/1922	11	C2A box 20 OC-053A
newsletter	St. John's Church	<i>Parish Messenger</i> – Aug. 1978	15/8/1987	11	
Order of service	City of Launceston	Civic Service at St. John's Church	18/11/1979	11	C2A box 32 GC
Lease	Trustees of Church of England	Lease to Leonard Bender – Glebe Farm	31/7/1904	11	C2A box 37 GL-040B
circular	St. John's Church	Photocopy of appeal to "The Boys and Girls of St. John's" - fundraiser for the 1901 extension – date of original uncertain	31/7/1900	11	C2A box 32 GC
letter	Launceston Church of England Grammar School	Requesting wardens to grant use of land for playground (later photocopy)	9/1/1872	11	C2A box 32 GC
cuttings	Examiner newspaper	Article and photographs relating to consecration of rebuilt nave of St. John's (later photocopy)	21/11/1938	11	C2A box 32 GC

12. Folder with drawings and documents:

Balance sheet	Wardens	St. John's receipts and expenditure to 31/12/1927	31/12/1927	12	C2A box 32 GC
report	wardens	Churchwardens' report 1929	30/1/1930	12	C2A box 32 GC
Balance sheet	Wardens	Handwritten and typed notes covering financial position 16 months to 30/4/1931	30/4/1931	12	C2A box 32 GC
report	G.F. Hopkins– organ builder	Hopkins, now resident in N.S.W. giving estimate of works and cost for organ enlargement proposed by A.R. Gee, organist	27/7/1929	12	C2A box 20 OC-056D
Quotation	Medhurst & Sons	Re-fit central chandelier under dome with 18 electric globes to replace gas globes	25/1/1926	12	C2A box 18 2COR-006A
Note	Wardens	Rough summary of meeting – organ fund receipts?	20/12/1922	12	C2A box 20 OC-053H
letter	Wardens to G.F. Hopkins	Requesting updated details of present and future expenses for organ building	24/1/1923	12	C2A box 20 OC-053K
letter	G.F. Hopkins– organ builder	Reply and updated specification for organ	27/1/1923	12	C2A box 20 OC-053N
letter	G.F. Hopkins– organ builder	Requesting payment for out-of-pocket expenses – implying that this was long overdue	13/4/1925	12	C2A box 20 OC-053B
letter	Wardens to G.F. Hopkins	Reminding Hopkins that 7 months since request for costings	1/9/1923	12	C2A box 20 OC-053M
Letter	R.C. Smith to wardens	Acknowledging receipt of £100 donation towards organ console by Mrs Katie P. Browne	20/9/1923	12	C2A box 20 OC-053L
letter	G.F. Hopkins– organ builder	Updated specification for organ and some costings	10/11/1923	12	C2A box 20 OC-054A
Statement	St. John's Church	Accounts for year ending 31 Dec 1923	31/12/1923	12	C2A box 18 2COR-006B
letter	Wardens to G.F. Hopkins	Querying accounts received in regard to organ building and asking for estimate of future costs	18/3/1924	12	C2A box 20 OC-054B
letter	Wardens to G.F. Hopkins	Reminding Hopkins not to incur expenses without authorisation	4/4/1924	12	C2A box 20 OC-054C
letter	G.F. Hopkins– organ builder	Costings and cutting of trench under choir stalls for organ work	9/6/1924	12	C2A box 20 OC-054D
letter	Wardens to G.F. Hopkins	Discussion of costing of aspects of organ building work	16/6/1924	12	C2A box 20 OC-054E
memo	A.L. Green	Noting establishment of sub-committee to handle organ matters at 1925 annual meeting	30/6/1925	12	C2A box 20 OC-056E
Estimate	Medhurst & Sons	Conversion of lighting from gas to electric £48	23/9/2024	12	C2A box 18 2COR-006A
estimate	G.F. Hopkins– organ builder	With accompanying letter – proposed extensions to organ and associated costings	28/1/1925	12	C2A box 20 OC-056F
Quotation	J&T Gunn Pty Ltd	Construction of new front for St. John's organ	28/1/1925	12	C2A box 20 OC-056G
letter	G.F. Hopkins– organ builder	Reporting organ in dire need of tuning, and suggesting he is being poorly recompensed for his work.	9/11/1925	12	C2A box 20 OC-056H
letter	Wardens to G.F. Hopkins	Ackn. letter of 9 Nov. disputing request for payment for tuning of organ but sub-committee would consider in the light of other costs	12/11/1925	12	C2A box 20 OC-056i
letter	Wardens to G.F. Hopkins	Requesting detailed report on work done, and work planned, for organ, along with costings.	13/12/1924	12	C2A box 20 OC-056J
letter	G.F. Hopkins– organ builder	Outlining some of his expenses and insisting tuning by him should be a paid extra	15/12/1924	12	C2A box 20 OC-056K
Letter	Northern Motors	Demanding payment of outstanding invoice for organ repair	10/1/1925	12	C2A box 20 OC-056L
letter	G.F. Hopkins– organ builder	Response to request for details of future costs for organ, and noting inflation of prices since previous (pre-WWI) costings	16/1/1925	12	C2A box 20 OC-056M
notes	wardens	Organ costings for AGM	20/1/1925	12	C2A box 20 OC-056N
letter	G.F. Hopkins to wardens	Organ really "dilapidated" needing urgent attention	24/8/1914	12	C2A box 20 OC-050B
letter	G.F. Hopkins to wardens	Notifying that orders placed for new swell and soundboard	17/12/1914	12	C2A box 20 OC-050C
receipt	G.F. Hopkins	Donations towards organ upgrade	1/12/1914	12	C2A box 20 OC-046D
statement	G.F. Hopkins	Donations and expenditure on organ to end of 1915	31/12/1915	12	C2A box 20 OC-046C
letter	G.F. Hopkins to wardens	Requesting payment for itemised list of organ upgrade expenses	8/1/1916	12	C2A box 20 OC-051A
letter	G.F. Hopkins to wardens	Clarifying use of donations towards ordered components	14/1/1916	12	C2A box 20 OC-051B
specification	G.F. Hopkins	Full listing of all organ stops – existing and ordered, with progress report	23/1/1916	12	C2A box 5 SP-005A
letter	G.F. Hopkins to wardens	Requesting payment for attached statement – organ materials	2/6/1916	12	C2A box 20 OC-051C
letter	G.F. Hopkins to wardens	Requesting part-payment due to financial difficulties	14/6/1916	12	C2A box 20 OC-051D

letter	G.F. Hopkins to wardens	Clarifying amounts donated and expended seeking recognition of his labour as equivalent to a donation of £1200	31/7/1916	12	C2A box 20 OC-051E
statement	wardens	Organ fund receipts & expenditure to end of 1916	31/12/1916	12	C2A box 20 OC-051F
invoice	J & T Gunn Ltd	Timberwork for organ pipes	31/12/1916	12	C2A box 20 OC-051G
letter	G.F. Hopkins to wardens	Letter accompanying statement of amounts expended and forward costs expected	2/1/1918	12	C2A box 20 OC-051H
notes	Organ fund	Hand-written notes on expenditure – likely organ fund committee	2/1/1918	12	C2A box 20 OC-051i
invoice	H.T. Russell & Sons	Goods and labour + interest (organ work)	18/2/1918	12	C2A box 20 OC-051Q
Minutes	Organ Fund	Meeting to arrange scheme to finance organ repairs	13/3/1918	12	C2A box 20 OC-051R
report	Organ fundraising	Green to Harrap outlining need for, and method of, fundraising to continue organ project	23/2/1918	12	C2A box 20 OC-051J
report	Organ Fund	Progress so far, income and expenditure, fundraising	1/5/1918	12	C2A box 20 OC-051K
notes	Organ fund	Hand-written notes on expenditure – likely organ fund committee	7/5/1918	12	C2A box 20 OC-051L
letter	Organ Fund to Hopkins	Proposal to pay outstanding expenses	10/5/1918	12	C2A box 20 OC-051M
letter	Organ Fund to T.N. Henty	Proposal for participation in fair – fundraising for organ	10/5/1918	12	C2A box 20 OC-051N
Receipt	G.F. Hopkins	Payment for organ pipes	15/5/1918	12	C2A box 20 OC-051o
Letter	G.F. Hopkins to wardens	Listing of stops ordered for organ project	15/5/1918	12	C2A box 20 OC-051P
letter	Organ Fund to Hopkins	Go-ahead given for two-manual organ	20/6/1918	12	C2A box 20 OC-051S
Receipt	G.F. Hopkins	Wages for organ building	15/7/1918	12	C2A box 20 OC-051T
Receipt	G.F. Hopkins	Wages for organ building, expenses reimbursement	4/11/1918	12	C2A box 20 OC-051U
Letter	Wardens to G.F. Hopkins	Asking for itemising of claimed expenses	11/11/1918	12	C2A box 20 OC-051V
Letter	G.F. Hopkins to wardens	Justifying increase in amount claimed for costs	13/11/1918	12	C2A box 20 OC-051W
Letter	G.F. Hopkins to wardens	Further discussion of increased costs – unable to work for no pay	28/11/1918	12	C2A box 20 OC-051X
report	wardens	Annual report and balance sheets for 1918	28/1/1919	12	
Letter	G.F. Hopkins to wardens	Accompanying statement for past year, but concern over water entry to blower pit, and works needed to avoid damage	19/1/1920	12	C2A box 20 OC-051Y
Letter	G.F. Hopkins to wardens	Accompanying statement for past year, with ongoing concern about water ingress to blower pit, and water seepage through bare concrete roof over organ loft. (not roofed over concrete vaulting at that stage)	5/2/1921	12	C2A box 20 OC-051ZA
letter	Organ Fund to Hopkins	Payment made for expenses	25/9/1920	12	C2A box 20 OC-051ZB
letter	Wardens to organ fund	Requesting clearance of payment for expenses incurred by Hopkins	15/4/1921	12	C2A box 20 OC-053C
notes	Organ fund	Hand-written notes on expenditure – likely organ fund committee	23/3/1921	12	C2A box 20 OC-053D
letter	Wardens to G.F. Hopkins	Querying invoice received from Salisburys for organ work – related corr. attached	5/9/1921	12	C2A box 20 OC-053E
letter	Salisbury's Foundry	Explaining increased cost of work job - organ	11/11/1921	12	C2A box 20 OC-053F
letter	Wardens to Salisbury's	Payment enclosed, but "we take no responsibility ...in regard to anything that Mr. Hopkins orders"	14/12/1921	12	C2A box 20 OC-053G
notes	Organ fund	Hand-written notes on expenditure – likely organ fund committee	20/12/1922	12	C2A box 20 OC-053H
note	Organ Fund	Committee re-formed to deal with organ matters	28/1/1925	12	C2A box 20 OC-053i
Letter	G.F. Hopkins to wardens	Report and outline of future expenditure on organ building	28/1/1925	12	C2A box 20 OC-053J
quotation	A.B. Marshall	Organ supplies from Wakefield Connecticut	12/5/1925	12	C2A box 20 OC-056C
quotation	J & T Gunn Ltd	Costing for organ front	28/1/1925	12	C2A box 20 OC-056B

13. Folder with drawings and documents:

report	wardens	Churchwardens' report 1920	24/1/1921	13	C2A box 32 GC
report	wardens	Churchwardens' report 1921	31/1/1922	13	C2A box 32 GC
report	wardens	Churchwardens' report 1922	30/1/1923	13	C2A box 32 GC
report	wardens	Churchwardens' report 1923	30/1/1924	13	C2A box 32 GC
report	wardens	Churchwardens' report 1924	28/1/1925	13	C2A box 32 GC
report	wardens	Churchwardens' report 1925	26/1/1926	13	C2A box 32 GC
report	wardens	Churchwardens' report 1926	31/1/1927	13	C2A box 20 CW-93
report	wardens	Churchwardens' report 1927	30/1/1928	13	C2A box 32 GC
report	wardens	Churchwardens' report 1929	30/1/1930	13	C2A box 32 GC
report	wardens	Churchwardens' report 1932	30/5/1932	13	C2A box 20 CW-98
report	wardens	Churchwardens' report 1933	30/5/1933	13	C2A box 20 CW-99
report	wardens	Churchwardens' report 1934	30/5/1934	13	C2A box 32 GC

14. Folder with drawings and documents:

letter	R.M. Green – warden to rector	Re faculty to place brass crosses in sanctuary	10/8/1951	14	C2A box 18 3COR-004A
letter	Rector to warden	Re faculty to place brass crosses in sanctuary	11/8/1951	14	C2A box 18 3COR-004B
letter	R.M. Green to H.B. Brownrigg - warden	Re faculty to place brass crosses in sanctuary	10/8/1951	14	C2A box 18 3COR-004C
letter	R.M. Green to F. Jones - warden	Re faculty to place brass crosses in sanctuary	10/8/1951	14	C2A box 18 3COR-004D
report	wardens	Churchwardens' report 1951	30/6/1951	14	C2A box 32 GC

15. Folder with drawings and documents:

Circulars relating to 6th Launceston St. John's Scouts – 1964-1968. These have been added to Index of Correspondence as a single entry, and added to database entry and C2A Large box 5 – item ASJ2024.83

circular	6 th Lton Scout Group to parents	Challenges facing future of group – meeting	16/4/1964	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Notice of meeting and minutes of previous mtg	15/5/1964	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Minutes of meeting 19/6/1964	19/6/1964	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Notice of AGM	10/7/1964	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Request for raffle book sales - fundraising	20/10/1964	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Notice of meeting and fundraising	30/1/1965	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Notice of AGM	17/6/1966	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Fees and bottle drive	7/3/1967	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Notice of AGM	1/6/1967	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	News and request to complete form for lad	1/7/1967	15	C2A L.box 5 3COR-312
circular	6 th Lton Scout Group to parents	Request for raffle book sales - fundraising	1/10/1968	15	C2A L.box 5 3COR-312

16. Folder with drawings and documents:

Letters and documents relating to organisation and events for 1956, 1962 (re-badged as “Parish Life Campaign”), 1968 and 1971 canvasses. These have been added to Index of Correspondence as a single entry, and added to database entry and box C28 box 28 – item ASJ2023.28

F. Cookman (warden)	Inviting participation in planning committee for canvass	31/5/1956	16	C2A box 28 3i-012A
1956 Canvass	Inviting parishioners to make a pledge	1/6/1956	16	C2A box 28 3i-012A
Plan for 1956 Canvass	Outline of strategy and methods for the canvass	1/6/1956	16	C2A box 28 3i-012A
Chairman's folder – 1956 Canvass	Outline of committee structure and chairman's responsibilities	1/6/1956	16	C2A box 28 3i-012A
Ashburton Methodist canvass	Sample run sheet for loyalty dinner	1/6/1956	16	C2A box 28 3i-012A
Teams for 1956 canvass	Doorknock teams for canvass (6 teams of 5)	1/6/1956	16	C2A box 28 3i-012A
RMG (Green)	Re F.R. Dowse (mayor) meeting	1/6/1956	16	C2A box 28 3i-012A
L. Denham to R.M. Green	Gratitude for accepting role of chair of canvass	1/6/1956	16	C2A box 28 3i-012A
1956 Canvass	Reminder to book for the Loyalty Dinner	8/6/1956	16	C2A box 28 3i-012A
1956 Canvass Loyalty Dinner	Annotated run sheet for dinner – speakers etc	11/6/1956	16	C2A box 28 3i-012A
R. Green to R.A. Ferrall	Covering attached canvass plan	11/6/1956	16	C2A box 28 3i-012A
RMG (Green) 3 memos	Relating to 1956 canvass (fundraising)	13/6/1956	16	C2A box 28 3i-012A
1956 Canvass Loyalty Dinner	(R.M. Green) chairman's run sheet for dinner	13/6/1956	16	C2A box 28 3i-012A
For use with the 1956 canvass	Loyalty dinner programme and place card, canvass prayer.	13/6/1956	16	C2A box 28 3i-012A
L. Denham - warden	Instructions to canvass doorknock volunteers	15/6/1956	16	C2A box 28 3i-012A
Rector to Green family	Thanking for pledge commitment (canvass)	25/8/1956	16	C2A box 28 3i-012A
M. Glover – Canvass director	Canvass cards reported, assigned, un-assigned and pledges	28/6/1956	16	C2A box 28 3i-012A
St. John's Church	1959 Continuation Canvass booklet	30/6/1956	16	C2A box 28 3i-012A
St. John's Church	1959 Continuation Canvass booklet	30/6/1959	16	C2A box 28 3i-012A
AJ & RM Green to rector	£250 cheque attached – 1959 canvass	16/6/1959	16	C2A box 28 3i-012A
1962 Parish Life campaign	(re-badged canvass) – outlines current and upcoming parish activities and costs, listing and details of parish organisations and requesting prayerful pledge of structured giving	1/5/1962	16	C2A box 28 3i-012A
1965 canvass	Invitation to parish dinner and prayer request	10/9/1965	16	C2A box 28 3i-012A
1968 canvass	Invitation to parish dinner and support request	17/9/1968	16	C2A box 28 3i-012A
1971 Canvass	Encouraging the setting of a contribution goal	1/7/1971	16	C2A box 28 3i-012A

17. Folder with drawings and documents:

clipping	Launceston <i>Examiner</i>	Fred Jones awarded "warden emeritus"	13/5/1970	17	
Obit. card	The late Laurence Denham	Thanks to those who attended funeral etc	5/8/1971	17	C2A box 18 3COR-044A
note	Rector to Green brothers	Thanks for donation of flag of St. George to St. J	13/6/1945	17	C2A box 18 2COR-172
OOS	St. John's Church	Civic Service in conjunction with 150 th anniversary of church (and run sheet)	9/11/1975	17	C2A box 32 GC
OOS	St. John's Church	Civic Service (rector was chaplain to LCC)	29/10/1978	17	C2A box 32 GC
letters	Wardens to Brooks Robinson etc – 2 outward, 1 inward	Inquiry about likely cost of future stained glass windows and mosaic reredos for chapel	29/7/1946	17	C2A box 18 2COR-173
Mortgage discharge	Diocesan Trustees to Messrs Green, Monds & Gunn, then Launceston Bank for Savings	1909 mortgage of land – entire block bounded by George, Elizabeth, St. John & Frederick Sts except land held by Lton Church Grammar School	29/8/1923	17	C2A box 18 1COR-088A
report	wardens	Churchwardens' report 1920 [BELONGS BELOW]		17	C2A box 32 GC
Circular	Rector (W. Greenwood)	Promoting "St. John's Week" inviting people who have previous connections	1/10/1936	17	C2A box 18 2COR-125A
Circular	Rector (W. Greenwood)	Urging support for Freewill Offering day	1/9/1937	17	C2A box 18 2COR-125B
circular	Rector & wardens	Freewill offering day – replaces annual fair	9/9/1937	17	C2A box 18 2COR-125C
leaflet	St. John's Church	Promoting "St. John's Week" services, broadcast and concert	2/11/1937	17	C2A box 18 2COR-125D
circular	Rector & wardens	Urging support for Freewill Offering day	4/9/1938	17	C2A box 18 2COR-145A
leaflet	St. John's Church	Promoting "St. John's Week" services, parish tea & social	1/11/1938	17	C2A box 18 2COR-145B
leaflet	St. John's Church	Promoting "St. John's Week" services, parish tea & social	1/11/1940	17	C2A box 18 2COR-154A
Letter	RM Green to parish secretary	Unable to continue as warden and Burial Ground board secretary due to war workload	29/7/1942	17	C2A box 18 2COR-165A
Letter	Wardens to R.M. Green	Conveying motion of appreciation for Mr. Green's work passed at AGM – response to his resignation	3/8/1942	17	C2A box 18 2COR-165B
circular	1960 wardens quarterly report	Mainly proposed rebuilding of organ	20/12/1960	17	C2A box 18 3COR-015F
circular	St. John's Men's Fellowship	Invitation to hear Mr. G.J. Foot MLC	9/5/1967	17	C2A box 18 3COR-041C
circular	Rector (H.A. Jerrim)	Follow-up to recent confirmees inviting to upcoming service	15/12/1967	17	C2A box 18 3COR-041A
circular	Rector (H.A. Jerrim)	Follow-up to recent confirmees inviting to upcoming service	27/11/1968	17	C2A box 18 3COR-041B
clipping	<i>Examiner</i> Northern Scene	Dennis Hodgkinson article on opening of St. John's museum – some of contents listed, along with some historical snippets	19/1/1983	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1935	31/7/1935	17	C2A box 20 CW-101
report	wardens	Churchwardens' report & balance sheet 1936	29/7/1936	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1937	28/7/1937	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1938	27/7/1938	17	C2A box 20 CW-104
report	wardens	Churchwardens' report & balance sheet 1939	26/7/1939	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1940	24/7/1940	17	C2A box 20 CW-106
report	wardens	Churchwardens' report & balance sheet 1941	23/7/1941	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1942	29/7/1942	17	C2A box 20 CW-108
report	wardens	Churchwardens' report & balance sheet 1943	28/7/1943	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1944	26/7/1944	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1945	25/7/1945	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1946	24/7/1946	17	C2A box 20 CW-112
report	wardens	Churchwardens' report & balance sheet 1947	30/7/1947	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1949	27/7/1949	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1950	26/7/1950	17	C2A box 32 GC
report	wardens	Churchwardens' report & balance sheet 1953	22/7/1953	17	C2A box 20 CW-119
Annual reports	Wardens and organisations	Wardens, organisations & balance sheet 1956-57	31/7/1957	17	C2A box 32 GC
Annual report	wardens	Churchwardens' report & balance sheet 1958-59	29/7/1959	17	C2A box 32 GC
Annual reports	Wardens and organisations	Wardens, organisations & balance sheet 1959-60	27/7/1960	17	C2A box 32 GC

Annual reports	Wardens and organisations	Wardens, organisations & balance sheet 1961-62	25/7/1962	17	C2A box 32 GC
newsletters	Diocese of Tas. <i>Church News</i>	Series Aug. 1954-Mar. 1955, single Oct. 1970 & Jul. 1971		17	C2A box 32 GC
bulletins	St. John's Church	Incomplete <i>Weekly Bulletin</i> issues – mostly 1966-69 (single 1981)	1/12/1966	17	ASJ2024.76 C2A box 33
newsletters	St. John's <i>Parish Messenger</i>	Incomplete series – single 1939 & 1955, some late 1950s, many from 1960-1971, some 1972-1987 **added to existing duplicates in C2B	1/5/1939	17	All ** except Apr 1971 to C2A bx9 ASJ2020.01.4